



ST. BEDE'S COLLEGE

December 2020

Dear Parents,

The safety of all members of our community is paramount so during the winter months and in the event of bad weather, please read the bad weather procedure below.

College closure

In the event of bad weather, we will endeavour to keep the College open. However, should the College be forced to close, we will then follow the procedures below:

College closure before 08:45

A message will be posted on the College's website www.sbcm.com.uk and parents will receive a message by email and SMS. This will be done as early as possible on the day.

College closure during the day

As above, a message will be posted on the College's website www.sbcm.co.uk and parents will receive a message by email and SMS.

We will release pupils early for buses and collection, unless we hear differently from you. A holding area for pupils who cannot leave school at the stated closure time will be arranged - the Academic Hall in the Senior part of the College and designated classrooms in the Prep School. Members of the Senior Leadership Team / Heads of Year / operational staff will supervise the holding area, meet parents who have come to collect their children at the Main Reception and ensure that pupils are passed safely into the care of their parents.

The website message will be updated at the end of the day to state that "A decision will be made as early as possible tomorrow confirming whether the College will open or not; the website will be updated accordingly". If the College is to open the following day, a note will be placed on the website to confirm that "The College will be open today (date)".

As a general principle, we will not close the College unless there are exceptional circumstances. Should we however experience adverse weather which would make your journey to / from the College hazardous, please use your discretion as to whether you send your child / children to the College.

Please email attendance@stbedescollege.co.uk if your son / daughter will not be attending the College due to the weather. We are ever mindful of your safety and the safety of your child / children.

Sandra Pike
Headteacher

Headteacher: Mrs Sandra Pike BSc (Hons), DipEd, M.Ed

Alexandra Park
Manchester
M16 8HX
Tel: 0161 226 3323
Fax: 0161 226 3813

www.sbcm.co.uk
enquiries@stbedescollege.co.uk
twitter: @stbedescollege
St Bede's College Charity: 700808
 St Bede's College